



The Gilbert & Sullivan Society of SA Inc.

WORKING WITH CHILDREN POLICY

(A child or young person under the age of 18 years of age)

Everyone who participates with The Gilbert and Sullivan Society of South Australia (G&S) is entitled to do so in a safe and enjoyable environment. G&S have moral and legal responsibility to ensure that, when given responsibility for children, we deliver a high standard of care.

Policy Statement

G&S are committed to the following:

- The welfare of the child or young person is paramount
- Everyone should be able to take part in G&S rehearsals and performances in a safe and happy environment
- Taking all reasonable steps to protect children and young people from harm and respect their rights, wishes and feelings
- Promote fairness, treating people with equity and respect
- Ensure adult members of the production adhere to a code of conduct and are aware of the Working with Children policy
- Ensure child members of the production adhere to a code of conduct
- G&S does not support behaviour which causes offence. In the performance arts, it is critical that everyone work together with goodwill and respect

Procedures

- Children will be supervised at all times by an adult chaperone with a current DCSI screening for working with children or a Teacher's Registration Certificate – sighted by The Production Manager
- Chaperones and members of the production will be guided by *Protective practices for education and care staff and volunteers* – [CLICK FOR LINK](#)
- Adults working directly with children on stage may be required to have a current DCSI Screening Certificate
- Information forms with parent/guardian and emergency contact details, allergies and medical conditions for each child will be kept by the child chaperone and production manager
- Clear information will be given to the parent/guardian of rehearsal and production times, routines and requirements. Contact details for the chaperone and Production Manager will be given to them so they can liaise closely
- All children must report with their parent/guardian to a chaperone and sign their attendance for all rehearsals and performances. Upon leaving, the chaperone must assist the child to sign out and hand over supervision to a parent/guardian. At no time, should children arrive or leave without their parent/guardian meeting the chaperone. Arrival/departure should be no more than 10 minutes before or after a rehearsal, or in the case of a performance, at times determined by the Director or Production Manager
- Children should not rehearse for more than a four-hour block and should have a rest break of 10 minutes every hour. Bringing healthy snacks such as fruit and water is encouraged for rest breaks
- During performances, for safety reasons, children must follow the advice of the chaperones and stage management team